

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE HARBOUR SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The Heritage Harbour South Community Development District regular meeting of the Board of Supervisors was held on **Tuesday, November 7, 2017 at 4:00 p.m.** at the Stoneybrook Golf Club located at 8000 Stone Harbour Loop, Bradenton, Florida 34212.

Present and constituting a quorum were:

Tad Parker	Board Supervisor, Chairman
George Mosinskis	Board Supervisor, Vice Chairman
Michelle Patterson	Board Supervisor, Asst. Secretary
Larry Eichert	Board Supervisor, Asst. Secretary
Richard Lane	Board Supervisor, Asst. Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company
Andy Cohen	District Counsel; Persson & Cohen
Rick Schappacher	District Engineer; Schappacher Engineering
Scott Brizendine	Manager, District Financial Services Rizzetta & Co.
Todd Pyle	Golf Course Manager
Rod Bettini	Municipal Asset Management Group

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Larry Lovell stated that there will be a Master HOA meeting next Monday, November 13, 2017 at 6:00 p.m. at the ICON located at 5325 SR 64 East.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting held on October 3, 2017

Mr. Cox presented the minutes of the Board of Supervisors' October 3, 2017 meeting. The Board members made minor amendments to the minutes prior to approval.

On a motion from Mr. Lane, seconded by Ms. Patterson, with all in favor, the Board approved the minutes of Board of Supervisors' regular meeting held on October 3, 2017, as amended for the Heritage Harbour South Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation Maintenance Expenditures September 2017

Mr. Cox presented the Operations and Maintenance Expenditures for September 2017 totaling \$39,090.74.

On a motion from Ms. Patterson, seconded by Mr. Parker, with all in favor, the Board ratified the payment of the Operations and Maintenance expenditures for September 2017 totaling \$39,090.74, for the Heritage Harbour South Community Development District.

FIFTH ORDER OF BUSINESS

HOA Update

No updates were provided.

SIXTH ORDER OF BUSINESS

Lighthouse Cove Updates

No update was provided.

SEVENTH ORDER OF BUSINESS

Golf Course Updates

Mr. Todd Pyle provided an update to the Board on the recent sod repairs. He also discussed how the current pond bank grass barriers were being trimmed down manually and that a cutting bar was on order that would enhance the trimming. The Board discussed the status of the grass barriers but took no action to make any changes.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Cohen informed the Board that the contract language regarding indemnification had been worked out with the Manatee County Sheriff's Office. Mr. Cox added that the agreement also required pre-paying of shift work.

Mr. Cohen provided an update on the "extra lane" / curbing install related to Heritage Green Way and River Heritage Boulevard and informed the Board that he had received an email from the Master HOA/Lennar indicating that they were not funding the curbing, but instead were focusing on roadway repairs. The Board discussed and requested Staff to communicate with Manatee County regarding any liability for any future four lane access.

NINTH ORDER OF BUSINESS

Consideration of Investment Proposal

Mr. Scott Brizendine introduced the topic and presented Mr. Rob Bettini with Municipal Asset Management Group, who provides investment services. Mr. Bettini presented a proposal; provided examples of how debt reserves and capital reserves might be invested and addressed questions from the Board. The Board requested that a more formal proposal be presented at the December meeting.

TENTH ORDER OF BUSINESS

Staff Reports (Continued)

A. District Engineer

Mr. Schappacher provided an update on storm inlets and needed repairs and he provided the Board with the bids he had received to remove and replace three (3) 40" x 53" grates. He informed the Board that Site Masters had the lowest bid at \$2,700.00 and that he would work with Mr. Cox to have it approved.

Mr. Schappacher updated the Board regarding the replacement of street signs damaged by Hurricane Irma. He also advised that Staff had received a report indirectly from Manatee County who had apparently conducted a sign review of the street signage on the main roadways and included those on County-owned Port Harbour Parkway. The report had indicated a requirement to replace 130 signs within 30 days. Staff is currently following up with the Manatee County to determine who directed this review to be done. Mr. Schappacher indicated that many of the signs belong to Manatee County or are maintained by the Master HOA.

Ms. Patterson discussed damages to curbing that she had photographed and sent to Staff. Mr. Schappacher indicated that they will continue to attempt to determine what is causing the damage and that the cost to repair would be approximately \$100.00 per area.

Based on a question of why the water level is low at Lake 17, Mr. Schappacher indicated that there is a berm that is made of sand between the east ditch and Lake 17 and that water may be seeping through the berm. Mr. Schappacher was informed that there are two storm drains at Haven Harbour Way at Lake 24 that have backed up several times and that they appear to be full of muck. Mr. Schappacher indicated that he will follow up on this item.

B. Aquatic Service Reports

Mr. Cox presented the monthly aquatic service report to the Board. Mr. McGarry via e-mail informed the Board that the pond inlet workshop on Saturday had a good turnout. The Board members requested a discussion of the grass barrier experiment be added to the agenda for the December 5, 2017 Board meeting.

C. District Manager

Mr. Cox reminded the Board that the next regularly scheduled meeting was scheduled for Tuesday, December 5, 2017 at 4:00 p.m.

Mr. Cox presented the end of the fiscal year financial information to the Board.

Mr. Cox presented the security update to the Board.

Mr. Cox presented the Timeline Review.

Mr. Cox reviewed the Action Item List with the Board.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

Mr. Schappacher provided an update on storm inlets and needed repairs and he provided the Board with the bids he had received to remove and replace three (3) 40" x 53" grates. He informed the Board that Site Masters had the lowest bid at \$2,700.00 and that he would work with Mr. Cox to have it approved.

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Based on a question of why the water level is low at Lake 17, Mr. Schappacher indicated that there is a berm that is made of sand between Lake 16 and Lake 17 and that water may be seeping through the berm. Mr. Schappacher was informed that there are two storm drains at Haven Harbour Way at Lake 24 that have backed up several times and that they appear to be full of muck. Mr. Schappacher indicated that he will follow up on this item.

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TWELFTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Lane, seconded by Mr. Mosinskis, with all in favor, the Board approved to adjourn the meeting at 5:55 p.m. for the Heritage Harbour South Community Development.



Secretary / Assistant Secretary

Chairman / Vice Chairman

Heritage Harbour South Community Development District

Off-Duty Traffic Enforcement

Date: 10/13/17

Deputy: M. BEERS

Hours worked: 1600 to 1900 Miles Driven: 12

*****Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. *****

SPEEDING				STOP SIGN		NO DRIVERS LICENSE		NO PROOF OF INSURANCE		OTHER	COMMENT
LIMIT	ACTUAL	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING		
25	46		X								8200 STONE HARBOUR LOOP
25	42		X								8200 STONE HARBOUR LOOP
					X						MONTAUK/CHATUM LIGHT RUN
					X						MONTAUK/CHATUM LIGHT RUN

Please read the instructions on the CYA Job Screen for specific instructions regarding your assignment. Briefly describe your activity in the space provided below. All traffic enforcement information should be documented in the space provided above. See the Heritage Harbour map for problem areas.

Notes:

I provided traffic enforcement only in Stoneybrook gated area and Lighthouse Cove. 1600-1710 hours I conducted radar enforcement at 8200 Stone Harbour Loop, I conducted 2 traffic stop, warnings were issued due to it drizzle/raining while operating the radar. 1715-1800 hours, I monitored the 4-way stop at Montauk and Chatum Light Run and conducted radar enforcement. 2 traffic stops conducted and warnings were given. 1800-1830 hours, I conducted radar enforcement at Heritage Isles Way and Quail Greens Ter. but did not observe any violations. 1830-1900 hours I also patrolled around each subdivision and did not observe any suspicious persons, vehicles, or any aggressive drivers.

You must submit the activity log to the Off-Duty Office for payment.

Field Manager: TBD

Club House Phone: TBD

District Management Office Contact Information:

District Manager: Greg Cox Phone: (813)933-5571
 Email: gcox@rizzetta.com

Heritage Harbour Office Use:

Hours x Rate = Total

Approval Signature

Date

Heritage Harbour South Community Development District

Off-Duty Traffic Enforcement

Date: 10/18/2017

Deputy: Richard Kelleher

Hours worked: 0800 to 1100 **Miles Driven:** 23

*****Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. *****

SPEEDING				STOP SIGN		NO DRIVERS LICENSE		NO PROOF OF INSURANCE		OTHER	COMMENT
LIMIT	ACTUAL	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING		

Please read the instructions on the CYA Job Screen for specific instructions regarding your assignment. Briefly describe your activity in the space provided below. All traffic enforcement information should be documented in the space provided above. See the Heritage Harbour map for problem areas.

Notes:

0800-0820 stationary radar Heritage Isles Way. 0820-0900 Montauk Point Xing. 0900-0920 stationary radar Chatum Light Run 0920-0945 stationary radar Heritage Isles Way 0945-1015 Stationary radar Haven Harbour Way 1015-1030 stationay radar Fairway Isles Lane 1030-1100 lighthouse cove.

Traffic was light and speeds did not exceed more than 5 mph over the posted speed limits

You must submit the activity log to the Off-Duty Office for payment.

Field Manager: TBD

Club House Phone: TBD

District Management Office Contact Information:

District Manager: Greg Cox Phone: (813)933-5571
 Email: gcox@rizzetta.com

Heritage Harbour Office Use:

Hours x Rate = Total

Approval Signature

Date

Heritage Harbour South Community Development District

Off-Duty Traffic Enforcement

Date: 10/20/17

Deputy: M. BEERS

Hours worked: 1900 to 2200 Miles Driven: 7

*****Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. *****

SPEEDING				STOP SIGN		NO DRIVERS LICENSE		NO PROOF OF INSURANCE		OTHER	COMMENT
LIMIT	ACTUAL	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING		
25	38		X								8200 STONE HARBOUR LOOP
25	36		X								8200 STONE HARBOUR LOOP
25	36		X								8200 STONE HARBOUR LOOP

Please read the instructions on the CYA Job Screen for specific instructions regarding your assignment. Briefly describe your activity in the space provided below. All traffic enforcement information should be documented in the space provided above. See the Heritage Harbour map for problem areas.

Notes:

I provided traffic enforcement only in Stoneybrook gated area and Lighthouse Cove. 1900-2100 hours I conducted radar enforcement at 8200 Stone Harbour Loop, I conducted 3 traffic stops and warnings were given. 2100-2200 hours, I monitored the 4-way stop at Montauk and Chatum Light Run and conducted radar enforcement, but no violations were observed. I also patrolled around each subdivision and did not observe any suspicious persons, vehicles, or any aggressive drivers.

You must submit the activity log to the Off-Duty Office for payment.

Field Manager: TBD

Club House Phone: TBD

District Management Office Contact Information:

District Manager: Greg Cox Phone: (813)933-5571
 Email: gcox@rizzetta.com

Heritage Harbour Office Use:

Hours x Rate = Total

Approval Signature

Date

Heritage Harbour South Community Development District

Off-Duty Traffic Enforcement

Date: 10/20/17 Deputy: HAYES, J.

Hours worked: 0800 to 1100 Miles Driven: 30

Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below.

SPEEDING				STOP SIGN		NO DRIVERS LICENSE		NO PROOF OF INSURANCE		OTHER	COMMENT
LIMIT	ACTUAL	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING		
25	30		✓							TAN BUICK	8700 STONE HARBOR PLANT
25	30		✓							BLU KIA	" " "
25	31		✓					✓		SIL VW	HERIT ISLES / QUAIL HOLLOW
					✓			✓		RED TOYO	STONE HARBOR / BRIDGEMIELD
25	30		✓							BLU/SIL HONDA	HERIT ISLES / QUAIL HOLLOW

Please read the instructions on the CYA Job Screen for specific instructions regarding your assignment. Briefly describe your activity in the space provided below. All traffic enforcement information should be documented in the space provided above. See the Heritage Harbour map for problem areas.

Notes:

PATROLLED AREAS IN INSTRUCTIONS - VERY LITTLE TRAFFIC ON HAVEN HARBOR, FAIRWAY ISLES. 5 STOPS WERE INITIATED.

You must submit the activity log to the Off-Duty Office for payment.

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Club House Phone: TBD

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District Manager: Greg Cox Phone: (813)933-5571
Email: gcox@rizzetta.com

Heritage Harbour Office Use:					Approval Signature	Date
Hours	x	Rate	=	Total		

Heritage Harbour South Community Development District

Off-Duty Traffic Enforcement

Date: 10/28/17

Deputy: GARRETT JOHNSON

Hours worked: 1600 to 1900 **Miles Driven:** 6.4

*****Please be sure to list the location of any warnings/tickets issued in the space provided in the *Comments* section below. *****

SPEEDING				STOP SIGN		NO DRIVERS LICENSE		NO PROOF OF INSURANCE		OTHER	COMMENT
LIMIT	ACTUAL	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING	TICKET	WARNING		
25	32		X								649 HERITAGE ISLE WAY

Please read the instructions on the CYA Job Screen for specific instructions regarding your assignment. Briefly describe your activity in the space provided below. All traffic enforcement information should be documented in the space provided above. See the Heritage Harbour map for problem areas.

Notes:

1600 HRS STARTED STATIONARY RADAR AT 649 HERITAGE ISLE WAY. (RAINING HARD NO VIOLATIONS SEEN). 1700 STATIONARY RADAR ON MONTAUK POIT CROSSING. (ONLY 8 CARS PASSED NONE OVER 20MPH). 1736 STATIONARY RADAR AT 649 HERITAGE ISLE WAY. (1811 HRS. ONE WARNING FOR 32MPH). 1840 RADAR ON CAMDEN HARBOUR DR.(NO VIOLATIONS SEEN). 1900 END SHIFT.

You must submit the activity log to the Off-Duty Office for payment.

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Club House Phone: TBD

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District Manager: Greg Cox Phone: (813)933-5571
 Email: gcox@rizzetta.com

Heritage Harbour Office Use:

Hours x Rate = Total

Approval Signature

Date